

Annex 2: Information about applicant

Please fill in this form and send it with the concept note.

1. Project title:

2. Name of organisation:

3. Address details

Mailing address:

Telephone:

Fax:

E-mail:

Website (if applicable):

Visiting address:

4. Mission and goals of your organisation:

5. Registration status (including registration number):

6. Date of creation:

7. Staff:

- Number of paid staffs:

- Number of voluntaries:

- Number of female staff (excluding secretariat and other support staff):

8. Contact person and project personnel:

- Contact person (name, professional background, and current function):

- Project personnel (for each member of the project personnel, indicate: name, professional background, and current function):

9. Other projects already implemented or currently being implemented by your organisation in fields relevant to the programme (do not list proposed projects):

For each project indicate: project title, period of implementation, project leader, budget, donor, contact person within donor agency).

10. References / referees

Please indicate here the name, function, address, telephone and e-mail of persons who can be contacted for reference information. (Please only indicate persons who are NOT directly involved in your organisation).